

Columbia Montessori School, Inc.

New Family and Friends Referral Form

Your Information

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email Address _____

Signature _____

Referred Family Information

First Name _____ Last Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email Address _____

Your relationship to referred family: _____

Student Name

_____ 2026-2027 School Year

Please return completed form to:

Columbia Montessori School
10508 Marble Faun Lane
Columbia MD 21044

Cms4kids@verizon.net

For office use only: Date Received _____ Fee Received _____ Check# _____
Reverse side

Parents are the best promoters of our school and we want to thank all of you that have recommended Columbia Montessori School to your family and friends. Through our new Family and Friends Referral Program, you could receive a one-time \$100 tuition credit for each new family you refer to CMS.

Here is How It Works!

Parents or guardians will receive a one-time \$100 tuition credit for each new family they formally refer to CMS. The referred student must be officially admitted to CMS as a full-time student and meet all our admission requirements.

- There is no limit to the number of families that you may refer.
- The tuition credit will be applied to the first month's tuition only.
- Referrals of new families enrolling part-time students are very much appreciated but are not eligible for the referral incentive program.

Rules and Regulations

1. It is your responsibility to submit a completed New Family and Friends Referral form to CMS for each new family you refer before the new family formally applies for admission. Referrals may not be made retroactively. Forms are available in the CMS office or online: New Family Referral Form.
2. The referral family cannot already be in our school's database concerning a previous enrollment inquiry, have children previously enrolled or currently have siblings attending at CMS.
3. The new family must enroll a full-time student at CMS.
4. Regular enrollment criteria must be met. Final decision for family acceptance rests with the recommendation of the Director of CMS.